

## Wood Dale Library

520 North Wood Dale Road  
Wood Dale, Illinois 60191  
Telephone: (630) 766-6762  
Fax: (630) 766-5715  
[www.wooddalelibrary.org](http://www.wooddalelibrary.org)



### Certification

I, Lynnette Zaremba, Secretary of the Board of Library Trustees, Wood Dale Public Library District, attest that this is a true and correct issue of Ordinance #2: FY2024, Tentative Budget and Appropriation Ordinance adopted, July 17, 2023.

A handwritten signature in blue ink that reads "Lynnette Zaremba". The signature is written in a cursive style and is positioned above a horizontal line.

Lynnette Zaremba, Secretary  
Board of Library Trustees  
Wood Dale Public Library District  
DuPage County, Illinois

(seal)

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## **TENTATIVE BUDGET AND APPROPRIATION ORDINANCE ORDINANCE #2 FY2024 WOOD DALE PUBLIC LIBRARY DISTRICT July 1, 2023 - June 30, 2024**

Whereas, a Tentative Budget and Appropriation Ordinance has been prepared and submitted to the Trustees for inspection and approval in tentative form, now, therefore, be it ordained by the Board of Library Trustees of the Wood Dale Public Library District as follows:

Section 1: That the fiscal year of this Library District be and the same hereby is fixed and declared to be beginning July 1, 2023 and ending June 30, 2024.

Section 2: That the Tentative Budget and Appropriation Ordinance as set out below shall be filed with the Secretary of the Wood Dale Public Library District, and that she shall make available said Tentative Budget for public inspection at the office of the Wood Dale Public Library District, 520 North Wood Dale Road, Wood Dale, Illinois for at least thirty (30) days or more.

### **ESTIMATED INCOME AVAILABLE**

Balance on Hand, July 1, 2023 <sup>1</sup>	\$2,340,526
Taxes to be received in fiscal year 2023-2024	5,000
from levy of 2023 and prior years	
Corporate & Special Tax levies proposed for 2023-2024	2,937,309
Grants – Federal, State, Per Capita and others	300,000
Personal and Corporate Property Replacement Tax	125,000
Fines and Fees	1,000
Donations	5,000
Interest	75,000
Other Income	10,000
Proceeds from Debt Certificate (Line of Credit) <sup>2</sup>	1,600,000
Sub-total Estimated Income	5,058,309
<b>TOTAL ESTIMATED AMOUNT AVAILABLE</b>	<b>\$7,398,835</b>

<sup>1</sup> The Balance on Hand includes funds in the Library District's Special Reserve Fund for capital improvements.

<sup>2</sup> The Library does not expect to access all sale proceeds from the Debt Certificate this fiscal year but we have authorization for access by including this line item in the Estimated Income Available this year.

# ESTIMATED EXPENDITURES – GENERAL FUND

<b>A. Personnel</b>		<b>\$ 1,856,500</b>
Salaries	\$1,540,500	
Insurance & Personnel Plans	166,400	
Professional Fees and Development	57,950	
Illinois Municipal Retirement Fund	6,500	
FICA	3,250	
Contractual Services	81,900	
<b>C. Professional Services and Programs</b>		<b>\$ 182,650</b>
Legal Services& Publication	\$ 16,900	
Outside Professional Services	152,750	
Additional Insurance & Audit	13,000	
<b>D. Information Collections and Support</b>		<b>\$ 271,700</b>
Information Collections and Support	\$ 271,700	
<b>E. Promotion and Publicity</b>		<b>\$ 94,900</b>
Library Programs	\$ 72,800	
Promotional Materials & Programs	22,100	
<b>F. Library Operation</b>		<b>\$ 60,000</b>
Supplies	\$ 36,400	
Postage	5,850	
Equipment, Maintenance & Fees	5,200	
Telephone	12,550	
<b>G. Information Technology</b>		<b>\$ 149,700</b>
Software, Fees, and Internet	\$ 124,350	
Equipment & Accessories	25,350	
<b>H. Capital Equipment &amp; Expenditures</b>		<b>\$377,650</b>
Loan (Debt Certificate) Repayment & Fees	\$273,000	
Library Equipment & Furniture	49,400	
Computer Hardware/Software	9,750	
Building Facilities, Sites & Grounds	39,000	
(including bookmobile operation and Maintenance)		
Miscellaneous Expenditures	6,500	
<b>I. Grants</b>		<b>\$ 390,000</b>
<b>J. Staff, Friends, Foundation, Donation &amp; Miscellaneous</b>		<b>\$ 94,100</b>
<b>K. Contingency</b>		<b>\$ 13,000</b>

**SUBTOTAL GENERAL FUND EXPENDITURES** \$3,490,200

**SPECIAL TAX FUND EXPENDITURES**

Federal Insurance Contribution Fund	\$ 84,000
Illinois Municipal Retirement Fund	126,200
Liability Insurance Fund	43,050
Annual Audit Fund	13,650
Building and Maintenance Fund	105,400
Workers Compensation Insurance Fund	2,595
Working Cash Fund	97,905

**SUBTOTAL SPECIAL FUND EXPENDITURES** \$ 472,800

**SPECIAL RESERVE FUND EXPENDITURES\*** \$2,000,000

**TOTAL ESTIMATED EXPENDITURES  
FROM ALL FUNDS** \$ 5,963,000

Section 3: As part of the Annual Budget:

- a) The cash on hand at the beginning of the fiscal year is **\$2,340,526**
- b) The estimated cash expected to be received during the fiscal year from all sources is **\$5,058,309**
- c) The estimated expenditure for the year is **\$ 5,963,000**
- d) The estimated cash expected to be on hand at the end of the fiscal year is **\$1,435,835**
- e) The estimated taxes to be received by the Wood Dale Public Library District during the fiscal year is **\$2,942,309**
- f) The estimated amount of income and revenue to be received from sources other than library taxes for the fiscal year is **\$2,116,000**

Section 4: The above sums of money in the total amount of \$5,963,000 or so much thereof as may be authorized by law, be and the same are hereby appropriated for the purposes of the Wood Dale Public Library District, as hereinafter specified for the fiscal year beginning July 1, 2023 and ending June 30, 2024.

Section 5: Transfers from one appropriation of any amount specified for any object and purpose, not affecting the total amount appropriated, may be made at any meeting of the Board by ordinance enacted by a 2/3 vote of the Trustees. By a like vote, the Board may by ordinance make appropriations in excess of those authorized by the budget in order to meet an unforeseen emergency.

Section 6: All unexpended balances of proceeds received annually from public library taxes not in excess of statutory limits may be transferred to and accumulated in a Special Reserve Fund.

Section 7: This ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

*\* The Library does not expect to access all sale proceeds from the Debt Certificate this fiscal year but we have authorization for withdrawing these funds from Itasca Bank by including this expenditure access in the Special Reserve Line.*

Adopted this 17th day of July, 2023 pursuant to a roll call vote of

7 AYES and 0 NAYS, to wit:

AYES DUNN, KROBASCH, MASUSZENSKI, NORMS, SPARACIO, SZABO, ZAREMBKA

NAYS -0-

ABSENT -0-

ABSTAIN -0-

Approved by me this 17th day of July, 2023.

Lynnette Zarembka  
Lynnette Zarembka, Secretary

Barbara E. Dunn  
Barbara E. Dunn, President

Board of Library Trustees, Wood Dale Public Library District

(Seal)